# VP Events & Communications

The VP Events & Communications is an executive member of the Board and an Officer of the Chapter.

1. **Strategic Oversight**
	1. Provide strategic oversight to portfolios aligned with the PMINS’s mission and vision.
2. **New Director Onboarding**
	1. Commence with Chapter by-laws
	2. Define roles and responsibilities; clarify expectations
	3. Ensure permissions and access to folders, Google Drives for example
3. **Chapter Representation**
	1. The VP Operations may represent the Chapter in matters regarding PMI Global, PMI Region 3, PMI North America Service Centre, PMI Leadership and the general public.
	2. Contribute to annual planning
4. **Support Events, Communications and Marketing Portfolios**
	1. Provide support to directors and conduct Performance Management as necessary
	2. Lead, mentor, and manage the recruitment team, fostering a high-performance culture.
	3. Resolve conflicts and manage escalations
5. **Recruitment**
	1. Work closely with executive related to elections
	2. Conduct interviews and recruit volunteers and directors as necessary
	3. Provide training to new board members as necessary
	4. Identify and implement effective strategies to attract dedicated volunteers in partnership with portfolios